Kelowna Child Care Society
Child Care Resource & Referral Program

Membership Form

Child Care Program

Full Name: _____ Date: _____
Last *First*

Name of Childcare Program: _____

Fax:

~ Please fill in the following information only if it has changed or if you are a new member. ~

Address: _____
Street Address *Mailing Address (if different then street address)*

_____
City *Province* *Postal Code*

Phone: **( )** E-mail Address:

Type of Membership

◆ Must complete the registration process with the CCRR Program | ✱ Must Show Proof of Community Facility License

Basic Family ◆ Registered License Not Required or ✱ Family Licensed Child Care Provider	☐ **$1.00**	**Group** ✱ (Facility or Home Based) 3-5, Multi-Age, Infant/Toddler, OOS **Max 3 spaces per CCRR workshop**	☐ **$30.00**
Enhanced Family ◆ Registered License Not Required or ✱ Family Licensed Child Care Provider	☐ **$30.00**	✱ Preschool Facility or Preschool Home Based	☐ **$30.00**

~ Everyone must complete the information below. ~

Child Care Program Operating Information

Location of Program *(If different then above address)*

Do you provide transportation to School? If so what schools.

Contact Person for the Child Care Program

Meals *(check all that apply)*
☐ Breakfast ☐ Lunch ☐ Dinner ☐ Morning Snack ☐ Afternoon Snack

Phone *(if different then above)*	**Fax**	**Ages Served**	**Total Capacity**	**Hours of Operation**

Days of Operation *(check all that apply)*
☐ Mon ☐ Tues ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Type of Care Provided *(check all that apply)*
☐ Full Time ☐ Part Time ☐ Flexible Hours ☐ Drop In

Training *(Check all that apply)*
☐ ECE ☐ I/T Certificate ☐ Responsible Adult (20 hours) ☐ Level I Training ☐ Other:_____

Current Spaces Available
☐ 0 – 1 year ☐ 1 – 2 years ☐ 3 – 4 ☐ 5 – 6 ☐ 7 – 12 Other _____

Website

Email Address *(if different then above)*

Consent To Share Information

I _____ (PRINT NAME) have read the privacy statement information printed in the Member Handbook and agree to the Kelowna Child Care Society sharing my information according to the PIPA and KCCS Privacy Protection Policy for members from the date written below.

_____
Signature of Individual or Authorized Person

_____
Date Signed

Cheque or Cash Accepted
Please make your cheque payable to: Kelowna Child Care Society (KCCS)
#4 – 1890 Ambrosi Road, Kelowna BC V1Y 4R9

Membership year runs from April 1st to March 31st

OFFICE USE ONLY
Form authorized by:_____ _____
Signature of Child Care Resource & Referral Staff *Date Signed*

☐ **CLOSED on:**_____ *CSP* ☐ *Web* ☐ *L4U* ☐ *Map* ☐

Kelowna Child Care Society Child Care Resource & Referral
Membership Details

BENEFITS	Family Child Care Basic **$1.00**	💻Family Child Care Enhanced **$30.00**	💻Group Child Care (1-3 Staff) **$30.00**	Parents, General Public **$30.00**
Child Care Resource & Referral 1 bi-monthly Newsletter	✓	✓	✓	✓
Outreach Support & Telephone Consultation	✓	✓	✓	✓
Start-Up and Marketing Information	✓	✓	✓	✓
Parent Phone Referrals	✓	✓	✓	
Voting Privileges for Kelowna Child Care Society	✓	✓	✓	✓
Rate Survey	✓	✓	✓	✓
Art Supplies at a reduced rate	✓	✓	✓	✓
CCRR Workshops at a reduced rate	✓	✓	Max 3 spaces	✓
Access to the Toy, Book & Resource Loan Library	✓	✓	✓	✓
Networking Opportunities (* must work in child care)	✓	✓	✓	*
Access to Infant/Toddler Equipment (Double Strollers, Playpens, Highchairs, Gates)	✓	✓	✓	
💻**Website Referrals:** Registered LNR & Licensed Child Care Programs may have their name listed on the Kelowna Child Care Society Website for parent referrals. *(You must fill out the website consent form annually.)*		✓	✓	

Effective April 1st 2011

Family Child Care Members (Basic) (RLNR and Licensed Family Child Care Provider)

- Annual membership Fee for 2011/2012 - **$1.00 (KCCS Membership fee)**

Family Child Care Members (Enhanced) (RLNR and Licensed Family Child Care Provider)

- Annual membership Fee for 2011/2012 - **$30.00 (includes $1.00 KCCS Membership fee)**

Parent and General Public Members

- Annual membership Fee for 2011/2012 - **$30.00 (includes $1.00 KCCS Membership fee)**

Individual Licensed Group Child Care Programs

- **(1 – 3 staff) - Annual membership Fee for 2011/2012 - $30.00 (includes $1.00 KCCS Membership fee).** *This membership will allow a maximum of any 3 staff to attend any workshop or course provided by the CCRR Program.*

Note: Membership is specific to the licensed child care program not the agency. An agency or multi service organization may have several licensed child care programs under their umbrella. Each licensed child care program is required to have their own membership in order to access membership services specifically for their program. Individual staff can still purchase their own KCCS CCRR membership.

💻**Additional Details for Website Referral / Advertisement for Child Care Programs ONLY** *(1 character = 1 letter)*

If you choose you may wish to enhance your web Ad by adding a descriptive paragraph. Please send a short paragraph descriptor (300 characters) that highlights your child care program that will be added to your website referral under additional details. Please email to resource@kelownachildcare.com (Attention Cindy)

This paragraph is subject to final approval through the Kelowna Child Care Society before being posted.

Only to be completed for Family Child Care Enhanced and Group Child Care Memberships

Kelowna Child Care Society

Website Consent Form for Parent Referral Access

April 1st, 2011 to March 31st, 2012

We have a website www.kelownachildcare.com, which allows parents to search for free online for child care in our community. Our catchment area is from Oyama to Peachland. LNR (License Not Required) caregivers registered with the Kelowna CCRR Program, as well as any Licensed Home or Facility Based child care programs have the option of being included on our website child care data base program. The website also includes general child care information links that are helpful for parents as well as care providers..

Please complete and return the Consent Form below, to indicate whether or not you want to be listed on our website. If you consent to be included on our website referral link, information on your child care program will be available to parents seeking child care.

Your child care information and (optional) descriptive highlights of your program will be added to the website only *once* per year (special circumstances may apply). If you choose to remove your name throughout the year, you may have to wait until the new fiscal year to have your name relisted. (April 1st to March 31st)

CONSENT FORM

Please complete, sign and return this form to the Kelowna Child Care Society Child Care Resource & Referral Program at #4 - 1890 Ambrosi Road or fax: 250-861-1299 or email: resource@kelownachildcare.com.

Check only ONE of the following two options:

☐ I do NOT want my child care program listed on the parent referral program included on the Kelowna Child Care Society Website.

☐ I want my child care program listed on the parent referral program included on the Kelowna Child Care Society Website and give my consent to having the following information included in my child care program profile:

- Name of Child Care Program
- Location
- Street Address (not house address)
- Phone
- Fax
- Web Site if applicable
- Contact Person
- Hours of Operation
- Days of the Week Care is Offered
- Age Groups
- Type of Child Care Provided
- Total Capacity
- Transportation to Schools
- Location of Facility on General Map
- Descriptive paragraph written and submitted through email as per Website Referral/Advertisement Policy.

Name of Child Care Program

_____

_____	_____	_____
Print Name *(Child Care Operator or Owner)*	Signature	Date